

National Standards And Best Practices For Us Museums

The third edition of the National Standards for Sport Coaches outlines the standards for quality sport coaching based on the latest research and practical work in coaching science and the varied fields of exercise science. This useful resource outlines the standards which highlights the core responsibilities coaches should possess along with supporting competencies that provide insight into the knowledge and skills needed to support a quality amateur sport experience for athletes. Coaches, sport administrators, and coach educators and developers who are informed about core coaching responsibilities and competencies can improve the preparation, training, and evaluation of sport coaching. Ultimately the National Standards for Sport Coaches should assist in improving the sport experiences for all athletes and will elevate the profession of coaching.

This is the first digital forensics book that covers the complete lifecycle of digital evidence and the chain of custody. This comprehensive handbook includes international procedures, best practices, compliance, and a companion web site with downloadable forms. Written by world-renowned digital forensics experts, this book is a must for any digital forensics lab. It provides anyone who handles digital evidence with a guide to proper procedure throughout the chain of custody--from incident response through analysis in the lab. A step-by-step guide to designing, building and using a digital forensics lab A comprehensive guide for all roles in a digital forensics laboratory Based on international standards and certifications

Next Generation Science Standards identifies the science all K-12 students should know. These new standards are based on the National Research Council's A Framework for K-12 Science Education. The National Research Council, the National Science Teachers Association, the American Association for the Advancement of Science, and Achieve have partnered to create standards through a collaborative state-led process. The standards are rich in content and practice and arranged in a coherent manner across disciplines and grades to provide all students an internationally benchmarked science education. The print version of Next Generation Science Standards complements the nextgenscience.org website and: Provides an authoritative offline reference to the standards when creating lesson plans Arranged by grade level and by core discipline, making information quick and easy to find Printed in full color with a lay-flat spiral binding Allows for bookmarking, highlighting, and annotating

The latest edition of this professional staple outlines the most current, relevant, and valued information necessary for competent delivery of school psychological services.

Adapted Physical Education National Standards, Third Edition, thoroughly covers the latest Adapted Physical Education National Standards (APENS), offering current knowledge and best practices for teaching adapted physical education. This new edition solidifies the book's reputation as an essential resource for adapted physical educators. Representing the first major revision to the standards since 2006, Adapted Physical Education National Standards, Third Edition, fully explains the 15 national standards as established by the National Consortium for Physical Education for Individuals with Disabilities (NCPEID). In addition to updating the national standards, this resource offers educators and professionals two other important updates: a new web study guide and a fresh design of the text. The study guide includes important information and more than 1,100 sample test questions for educators who are studying to take the Certified Adapted Physical Educator (CAPE) exam. This new tool allows candidates to prepare for the exam by taking practice quizzes based on the content within each standard. For each practice quiz, the reader is presented with questions randomly drawn from a pool of questions for that standard, ensuring a wide variety of sample exam possibilities. The candidate then receives a score and can review the correct and incorrect answers to determine areas for further study. Candidates can also view and download a comprehensive list of all questions for all standards. The new text design makes the content within each standard easier to read, providing a greater understanding of each level at a glance. Each of the 15 standards is presented in five levels. The level for a typical standard is organized this way: Level 1: the standard number and name Level 2: the major components of the standard Level 3: the standard's subcomponents—dependent pieces of knowledge of fact or principle related to the major component Level 4: adapted physical education content—additional knowledge regarding the subcomponents that teachers working with individuals with disabilities need to know Level 5: application of adapted physical education content from level 4 to teaching individuals with disabilities Levels 1 through 3 outline the basic instructional competencies that physical educators who teach students in integrated or segregated environments must be able to demonstrate. Those levels provide the foundation for levels 4 and 5. The standards are logical extensions of SHAPE America's 2017 National Standards for Initial Physical Education Teacher Education, SHAPE America's 2008 Advanced Standards for Physical Education, and the National Board for Professional Teaching Standards' 2014 Physical Education Standards. Adapted Physical Education National Standards, Third Edition, is useful for a variety of stakeholders: Physical education majors and in-service teachers who are preparing for the APENS exam Higher education faculty members who want to evaluate their adapted physical education preparation programs K-12 administrators who want to use APENS exam results for reviewing and hiring new teachers Parents of children who require adapted physical education instruction, to inquire at their child's IEP meeting about the qualifications of the physical educator for their child The book features an appendix of Frequently Asked Questions, a glossary of terms that includes abbreviations and acronyms in the field, and a summative list of references that were used by NCPEID committees in developing the APENS standards. It also includes an overview of NCPEID and a detailed description of how the standards and the certification exam were developed. Adapted Physical Education National Standards, Third Edition, will keep readers up to date on the standards, help them prepare for the CAPE exam, and help ensure that high-quality adapted physical education is available for all students who can benefit from it.

This ground-breaking text brings together advances in the field of purchase order management (POM) and offers a comprehensive framework for lowering costs, improving efficiency, eliminating non-value activities, and optimising the POM process.

Advances in medical, biomedical and health services research have reduced the level of uncertainty in clinical practice. Clinical practice guidelines (CPGs) complement this progress by establishing standards of care backed by strong scientific evidence. CPGs are statements that include recommendations intended to optimize patient care. These statements are informed by a systematic review of evidence and an assessment of the benefits and costs of alternative care options. Clinical Practice Guidelines We Can Trust examines the current state of clinical practice guidelines and how they can be improved to enhance healthcare quality and patient outcomes. Clinical practice guidelines now are ubiquitous in our healthcare system. The Guidelines International Network (GIN) database currently lists more than 3,700 guidelines from 39 countries. Developing guidelines presents a number of challenges including lack of transparent methodological practices, difficulty reconciling conflicting guidelines, and

conflicts of interest. Clinical Practice Guidelines We Can Trust explores questions surrounding the quality of CPG development processes and the establishment of standards. It proposes eight standards for developing trustworthy clinical practice guidelines emphasizing transparency; management of conflict of interest ; systematic review--guideline development intersection; establishing evidence foundations for and rating strength of guideline recommendations; articulation of recommendations; external review; and updating. Clinical Practice Guidelines We Can Trust shows how clinical practice guidelines can enhance clinician and patient decision-making by translating complex scientific research findings into recommendations for clinical practice that are relevant to the individual patient encounter, instead of implementing a one size fits all approach to patient care. This book contains information directly related to the work of the Agency for Healthcare Research and Quality (AHRQ), as well as various Congressional staff and policymakers. It is a vital resource for medical specialty societies, disease advocacy groups, health professionals, private and international organizations that develop or use clinical practice guidelines, consumers, clinicians, and payers.

Educators and policy makers in the United States have relied on tests to measure educational progress for more than 150 years. During the twentieth century, technical advances, such as machines for automatic scoring and computer-based scoring and reporting, have supported states in a growing reliance on standardized tests for statewide accountability. State assessment data have been cited as evidence for claims about many achievements of public education, and the tests have also been blamed for significant failings. As standards come under new scrutiny, so, too, do the assessments that measure their results. The goal for this workshop, the first of two, was to collect information and perspectives on assessment that could be of use to state officials and others as they review current assessment practices and consider improvements.

"In 2008, the Council of Australian Governments (COAG) agreed to a set of targets for 'Closing the Gap' in disadvantage between Aboriginal and Torres Strait Islander people and non-Indigenous Australians. Currently, progress is difficult to measure accurately because Indigenous status is either missing or inconsistently reported across data sets. Data linkage has been identified as a potential way to improve reporting against the COAG targets. To ensure a consistent approach, COAG directed the Australian Institute of Health and Welfare and the Australian Bureau of Statistics to develop national best practice guidelines for linking data related to Aboriginal and Torres Strait Islander people. This report offers guidance on how to derive Indigenous status when it is missing or inconsistently reported, and covers guidelines in areas such as: values and ethics in Aboriginal and Torres Strait Islander research; quality of Indigenous status information in data collections; quality of linkage variables; assessment of quality of data linkage; methods for deriving Indigenous status; and transparency."--Book jacket.

Phlebotomy uses large, hollow needles to remove blood specimens for lab testing or blood donation. Each step in the process carries risks - both for patients and health workers. Patients may be bruised. Health workers may receive needle-stick injuries. Both can become infected with bloodborne organisms such as hepatitis B, HIV, syphilis or malaria. Moreover, each step affects the quality of the specimen and the diagnosis. A contaminated specimen will produce a misdiagnosis. Clerical errors can prove fatal. The new WHO guidelines provide recommended steps for safe phlebotomy and reiterate accepted principles for drawing, collecting blood and transporting blood to laboratories/blood banks.

"[This publication] synthesises the experience and best thinking of leading professionals, looking both inward at how museums function and outward toward their role in society at large. Our goal: to offer specific ways to think more deeply about making your institution the best it can be and provide tools to bring your ideas to fruition." -- Preface.

Print version of the book includes free access to the app (web, iOS, and Android), which offers interactive Q&A review plus the entire text of the print book! Please note the app is included with print purchase only. The third edition of this classic study guide for nurse educators taking the CNE exam continues to be the only concise review book to feature a systematic approach to exam preparation. Presented in both book and e-book format, it is updated throughout and includes a more in-depth focus on distance-learning modes along with new content on global initiatives and interdisciplinary and interprofessional education. A majority of the Q&As have been revised to reflect a stronger integrative and application focus, and 100 new questions have been added throughout the book for a total of 350 questions. Chapter references have been updated to provide opportunity for further study. The third edition is also geared for use by nurse educators in Canada who intend to take the CNE exam. The CNE review, designed for use by both novice and expert nurse educators, incorporates all content areas designated by the National League for Nursing (NLN) as essential knowledge in the field. It is formatted to closely reflect the test blueprint. Valuable features include case studies and critical thinking questions, Evidence-Based Teaching Practice boxes, "Teaching Gems" offering advice from practice experts, review questions at the end of each chapter, and a practice CNE exam with answers and rationales. New to the Third Edition: More in-depth focus on distance-learning modes New content on global initiatives Additional information on interdisciplinary and interprofessional education 100 additional review questions reflecting a higher integrative and application focus CNE app with updated Q&As and rationales available as a separate purchase Key Features: Offers systematic approach to exam preparation Closely reflects the NLN test blueprint Highlights areas designated by the NLN as essential knowledge Includes case studies, critical thinking questions, 350 practice questions with rationales, and practice test Provides Evidence-Based Teaching Practice Boxes and "Teaching Gems" from practice experts

To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide – Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

This book analyzes how Arabic teachers develop the cultural awareness of their high school students. Featuring face-to-face conversations with educators about integrating Arabic culture into the language classroom, this study highlights the complexities that characterize Arabic cultural awareness in a post 9/11 world.

Health and Physical Education for Elementary Classroom Teachers will help teachers who might not have specialist training to deliver innovative health education and physical education lessons and concepts into their classrooms. It covers both subjects in one handy resource and is aligned with national health education, physical education, and state-specific academic standards.

Recognizing that the themes of American education have changed dramatically, Steven Zemelman, Harvey Daniels, and Arthur Hyde reconvened, and their new edition provides fresh, inspiring examples of state-of-the-art teaching methods in action.

The fourth edition contains guidelines on the development and evaluation of the health and safety of children in early care and education

settings. This guide features 10 chapters of more than 650 standards and dozens of appendixes with valuable supplemental information, forms, and tools. **KEY FEATURES** More than 100 updated standards and appendixes Updated appendixes, including Signs and Symptoms Chart, Recommended Immunization Schedule, and Recommendations for Preventive Pediatric Health Care Completely revised and updated topics on environmental health, infectious diseases, and nutrition **TOPICS INCLUDE** Staffing Program activities for healthy development Health promotion and protection Nutrition and food service Facilities, supplies, equipment, and environmental health Play areas and playgrounds, and transportation Infectious diseases Children with special health care needs and disabilities Administration Licensing and community action And more ...

"This resource for first, second, and third grade teachers describes best practices for promoting learning and development while helping meet standards."--Page 4 of cover.

All the best practices a manager and an executive need-in a one-stop, comprehensive reference Praise for Corporate Management, Governance, and Ethics Best Practices "If you want a comprehensive compendium of best practices in corporate governance, risk management, ethical values, quality, process management, credible financial reporting, and related issues like the SOX Act all in one place spanning both breadth and depth, Vallabhaneni's book is the source of insightful thoughts as a reference manual. A must-read and a should-own for all institutions and libraries around the globe; I am pleased I read it and use it in my classes." -Professor Bala V. Balachandran, Kellogg School of Management, Northwestern University "Mr. Vallabhaneni has an excellent grasp of corporate governance principles. In particular, he shows how these principles can mitigate a broad range of corporate risks." -Steven M. Bragg, author of Accounting Best Practices and Inventory Best Practices "Professor Vallabhaneni provides an excellent analysis of the corporate governance landscape. His discussion and categorization of risks confronting an organization will be very helpful to boards of directors." -Frederick D. Lipman, President of the Association of Audit Committee Members, Inc. and Partner, Blank Rome LLP Representing a single and collective voice for the entire business management profession, Corporate Management, Governance, and Ethics Best Practices provides a cohesive framework for organization-wide implementation of the best practices used by today's leading companies and is an authoritative source on best practices covering all functions of a business corporation, including governance and ethics.

The integrity of knowledge that emerges from research is based on individual and collective adherence to core values of objectivity, honesty, openness, fairness, accountability, and stewardship. Integrity in science means that the organizations in which research is conducted encourage those involved to exemplify these values in every step of the research process. Understanding the dynamics that support "or distort" practices that uphold the integrity of research by all participants ensures that the research enterprise advances knowledge. The 1992 report Responsible Science: Ensuring the Integrity of the Research Process evaluated issues related to scientific responsibility and the conduct of research. It provided a valuable service in describing and analyzing a very complicated set of issues, and has served as a crucial basis for thinking about research integrity for more than two decades. However, as experience has accumulated with various forms of research misconduct, detrimental research practices, and other forms of misconduct, as subsequent empirical research has revealed more about the nature of scientific misconduct, and because technological and social changes have altered the environment in which science is conducted, it is clear that the framework established more than two decades ago needs to be updated. Responsible Science served as a valuable benchmark to set the context for this most recent analysis and to help guide the committee's thought process. Fostering Integrity in Research identifies best practices in research and recommends practical options for discouraging and addressing research misconduct and detrimental research practices.

Influencing the Quality, Risk and Safety Movement in Healthcare explores the inner workings of some of the most influential minds in healthcare quality, risk and safety. The book was created in cooperation with the Master of Science in Healthcare Quality graduate program at Queen's University, Canada. It provides a unique and highly accessible view into how and why the science of healthcare quality has developed, as well as giving a first-hand account of the founders and key players in the movement. The book will offer valuable insights to any undergraduate/graduate class with an interest in healthcare, as well as professionals working within any of the many disciplines that make up the healthcare system.

Public History: A Textbook of Practice is a guide to the many challenges historians face while teaching, learning, and practicing public history. Historians can play a dynamic and essential role in contributing to public understanding of the past, and those who work in historic preservation, in museums and archives, in government agencies, as consultants, as oral historians, or who manage crowdsourcing projects need very specific skills. This book links theory and practice and provides students and practitioners with the tools to do public history in a wide range of settings. The text engages throughout with key issues such as public participation, digital tools and media, and the internationalization of public history. Part One focuses on public history sources, and offers an overview of the creation, collection, management, and preservation of public history materials (archives, material culture, oral materials, or digital sources). Chapters cover sites and institutions such as archival repositories and museums, historic buildings and structures, and different practices such as collection management, preservation (archives, objects, sounds, moving images, buildings, sites, and landscape), oral history, and genealogy. Part Two deals with the different ways in which public historians can produce historical narratives through different media (including exhibitions, film, writing, and digital tools). The last part explores the challenges and ethical issues that public historians will encounter when working with different communities and institutions. Either in public history methods courses or as a resource for practicing public historians, this book lays the groundwork for making meaningful connections between historical sources and popular audiences.

In this extensively revised and expanded second edition, we find updated descriptions of progressive teaching in six subject areas: reading, writing, mathematics, science, social studies, and the arts.

Focused on physical literacy and measurable outcomes, empowering physical educators to help students meet the Common Core standards, and coming from a recently renamed but longstanding organization intent on shaping a standard of excellence in physical education, National Standards & Grade-Level Outcomes for K-12 Physical Education is all that and much more. Created by SHAPE America — Society of Health and Physical Educators (formerly AAHPERD) — this text unveils the new National Standards for K-12 Physical Education. The standards and text have been retooled to support students' holistic development. This is the third iteration of the National Standards for K-12 Physical Education, and this latest version features two prominent changes: •The term physical literacy underpins the standards. It encompasses the three domains of physical education (psychomotor, cognitive, and affective) and considers not only physical competence and knowledge but also attitudes, motivation, and the social and psychological skills needed for participation. • Grade-level outcomes support the national physical education standards. These measurable outcomes are organized by level (elementary, middle, and high school) and by standard. They provide a bridge between the new

standards and K-12 physical education curriculum development and make it easy for teachers to assess and track student progress across grades, resulting in physically literate students. In developing the grade-level outcomes, the authors focus on motor skill competency, student engagement and intrinsic motivation, instructional climate, gender differences, lifetime activity approach, and physical activity. All outcomes are written to align with the standards and with the intent of fostering lifelong physical activity. National Standards & Grade-Level Outcomes for K-12 Physical Education presents the standards and outcomes in ways that will help preservice teachers and current practitioners plan curricula, units, lessons, and tasks. The text also • empowers physical educators to help students meet the Common Core standards; • allows teachers to see the new standards and the scope and sequence for outcomes for all grade levels at a glance in a colorful, easy-to-read format; and • provides administrators, parents, and policy makers with a framework for understanding what students should know and be able to do as a result of their physical education instruction. The result is a text that teachers can confidently use in creating and enhancing high-quality programs that prepare students to be physically literate and active their whole lives.

Adopted in November 1993 and revised in 1999 by the AAM Board of Directors, this code provides a framework for developing an institution's own code of ethics and reflects the current, generally understood standards of the museum field. Issues covered include governance, collections, programs, and promulgation. Also available in Spanish.

The Congressional Record is the official record of the proceedings and debates of the United States Congress. It is published daily when Congress is in session. The Congressional Record began publication in 1873. Debates for sessions prior to 1873 are recorded in The Debates and Proceedings in the Congress of the United States (1789-1824), the Register of Debates in Congress (1824-1837), and the Congressional Globe (1833-1873)

It has been half a century since the last book that addressed how historical societies can utilize oral history. In this brief, practical guide, internationally known oral historian Barbara W. Sommer applies the best practices of contemporary oral historians to the projects that historical organizations of all sizes and sorts might develop. The book -covers project personnel options, funding options, legal and ethical issues, interviewing techniques, and cataloging guidelines;-identifies helpful steps for historical societies when developing and doing oral history projects;-includes a dozen model case studies;-provides additional resources, templates, forms, and bibliography for the reader.

This resource outlines a set of guidelines for best practice when creating financial literacy materials for adult learners.

The Institute strongly recommends that adult financial literacy education programs be designed in compliance with the National Standards for Adult Financial Literacy Education. Use these in conjunction with the guidelines.

Barbara Bole Williams and Rosemary Mennuti are back with a thorough update to their essential guide to preparing for and achieving the best score possible on the Praxis Exam in School Psychology. Pulling from their years of experience and hands-on involvement in the continued revision of the exam, and presented using their PASS model (Prepare, Assist, Survive, Succeed), these two veteran school psychologists have revised this easy-to-use resource to reflect the most recent exam content, professional standards, as well as the most current practical knowledge for school psychologists. Also included are student test reflections and information on how to obtain and maintain your NCSP credential

Using practical examples from librarians in the field, this book lays out current issues in online learning and teaches librarians how to adapt a variety of library services—including instruction, reference, and collection development—to online education. Recent studies highlighting the challenges faced by online learners show that skills librarians are uniquely qualified to teach, such as information and digital literacy and source evaluation, can improve academic performance in online courses and enhance the online learning experience. Just as embedded librarianship was developed to answer the needs of online courses when they emerged in the early 2000s, online learning librarian Christina Mune now teaches "online librarianship" as a set of realistic strategies for serving a variety of online education models. Each chapter of Libraries Supporting Online Learning addresses a different strategy for supporting online students and/or faculty, with all strategies derived from real-world practices. Librarians will find information on best practices for creating digital literacy tutorials and dynamic content, providing patrons with open access and open educational resources, helping patrons to avoid copyright issues, promoting peer-to-peer learning and resource sharing, posting to social media, and developing scalable reference services. The tools and practical examples in this book will be useful for all educators interested in increasing the efficacy of online learning. Offers practical strategies to librarians responsible for supporting hybrid and online courses and degree programs as well as MOOCs May be easily adopted as a library science textbook for those teaching instructional design, instructional technology, distance librarianship, or academic library issues courses Includes case studies on assessment information and grant writing for administrators and library advocates Informs all educators interested in increasing the efficacy of online learning in higher education Is suitable for inclusion in academic collections supporting library and information science

An authoritative teacher resource and widely adopted text, this book provides a comprehensive overview of adolescent literacy instruction in the era of the Common Core State Standards (CCSS). Leading educators describe effective practices for motivating diverse learners in grades 5-12, building comprehension of multiple types of texts, integrating literacy and content-area instruction, and teaching English language learners and struggling readers. Case examples, lesson-planning ideas, and end-of-chapter discussion questions and activities enhance the utility of the volume. New to This Edition *Extensive CCSS content incorporated throughout the book. *Chapters on disciplinary literacy, text complexity, and differentiated instruction. *Chapters on academic language, writing instruction, history and English/language arts classrooms, and coaching.

INCLUSIVE EARLY CHILDHOOD EDUCATION: DEVELOPMENT, RESOURCES, AND PRACTICE, Sixth Edition, is a comprehensive special education resource book that provides essential information on a variety of early childhood learning disabilities, as well as strategies for including children with these special needs in regular educational settings. The author provides students with a solid grounding in theory and research, as well as practical guidelines, real-world vignettes, and hands-on program planning assistance to prepare them to integrate children with learning disabilities into their classrooms. Updated throughout, this edition also introduces videos that are available for viewing at the Early Childhood Education Media Library, allowing students to see text concepts brought to life in real classroom settings. Important Notice: Media content referenced within

the product description or the product text may not be available in the ebook version.

"The single most powerful variable in student achievement is the quality of teaching. But what does quality mean? What does it look like in real classrooms? It looks like the teaching in this book." -Steven Zemelman, Harvey "Smokey" Daniels, and Arthur Hyde Best Practice is back, and with it Steve Zemelman, Smokey Daniels, and Arthur Hyde invite you to greet today's most important educational challenges with proven, state-of-the-art teaching. Linguistic diversity, technology, Common Core, high-stakes testing-no matter the hurdle, Best Practice teaching supports powerful learning across our profession. Best Practice, Fourth Edition, is the ultimate guide to teaching excellence. Its framework of seven Best Practice Structures and cutting-edge implementation strategies are proven across the grades and subject areas. BP4 creates common ground for teachers, leaders, and principals by recommending practices drawn from the latest scientific research, professional consensus, and the innovative classrooms of exemplary teachers. BP4 puts top-quality teaching at the fingertips of individual practitioners by sharing real-life instructional scenes that define classroom excellence, increase learning, and improve students' life opportunities. It's also more valuable than ever to PLCs and school reform initiatives thanks to: plans and strategies for exceeding state and Common Core Standards cohesive principles and common language that strengthen professional collaboration classroom vignettes that show teachers and kids at work chapters on reading, writing, math, science, and social studies that support unified instructional goals special attention to technology in the classroom, special education, ELLs, struggling readers, and the arts. This new educational era demands highly-effective, high-quality instruction that makes a difference for students. Fortunately with Zemelman, Daniels, and Hyde's help every educator can be a world-class, life-changing teacher-a Best Practice teacher. PLCs and book-study groups! Save \$66.37 when you purchase 15 copies with the Best Practice Book Study Bundle.

According to Transforming Health Care Scheduling and Access, long waits for treatment are a function of the disjointed manner in which most health systems have evolved to accommodate the needs and the desires of doctors and administrators, rather than those of patients. The result is a health care system that deploys its most valuable resource--highly trained personnel--inefficiently, leading to an unnecessary imbalance between the demand for appointments and the supply of open appointments. This study makes the case that by using the techniques of systems engineering, new approaches to management, and increased patient and family involvement, the current health care system can move forward to one with greater focus on the preferences of patients to provide convenient, efficient, and excellent health care without the need for costly investment. Transforming Health Care Scheduling and Access identifies best practices for making significant improvements in access and system-level change. This report makes recommendations for principles and practices to improve access by promoting efficient scheduling. This study will be a valuable resource for practitioners to progress toward a more patient-focused "How can we help you today?" culture.

Government Information Management in the 21st Century provides librarians, information professionals, and government information policy leaders with a comprehensive and authoritative state-of-the-art review of current issues in government information management with a global perspective. The widespread use of the Internet to provide government information and services has altered the landscape dramatically for those who organize, store, and provide access to government content. Technical challenges include digital preservation, authentication, security, and accessibility for a diverse user base. Management challenges include changes to costs, workflow, staff skills and resources, and user expectations. Public policies based on distributed paper collections must also change to address issues that are inherent to digital, networked, public content; such issues include the maintenance of personal privacy, re-use of government information, and the digital divide. The authors in this timely book are practitioners, scholars, and government officials. Together they provide an informed look at how managing government information is being tested at a time of rapid change. Part I addresses key issues for public, academic, and government libraries in organizing and providing access to government information. Part II features chapters on the diverse information issues facing governments, such as managing Freedom of Information requirements, opening government data to the public, and deploying new online technologies.

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